

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: 17 May 2016
Start Time: 7.00 p.m.
Finish Time: 8.25 p.m.

Please direct any enquiries on these minutes to:

Shirley Agyeman (Democratic Services Officer), Tel: 01225 718089 or (e-mail) shirley.agyeman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr James Sheppard (Chairman)
Cllr Nick Fogg MBE (Vice-Chairman)
Cllr Jemima Milton

Wiltshire Council Officers

Andrew Jack - Community Engagement Manager
Shirley Agyeman - Democratic Services Officer
Adam Brown - Scrutiny Officer
Jan Bowra – Community Youth Officer
James Cawley – Associate Director
Emma Stephenson – Health Trainer

Town and Parish Councils

Broad Hinton & Winterbourne Bassett Parish Council – Cllr George Horton
Mildenhall Parish Council- Rob Bailey, Deirdre Watson, Brian Devonshire
Ramsbury & Axford Parish Council – Sheila Glass

Partners

Dorset & Wiltshire Fire & Rescue Service – Jason Underwood
Sam Page – Transition Marlborough

Other

David Throup – Kennet Valley Hall

Caroline Jackson – Resident

Julia Doel - South Western Ambulance Service Trust

Stewart Ackland - South Western Ambulance Service Trust

Shelley Parker – Clerk, Marlborough Town Council

Total in attendance: 21

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
31	<p><u>Election of Chairman</u></p> <p>Shirley Agyeman, Democratic Services Officer, sought nominations for the position of Chairman.</p> <p>Resolved:</p> <p>To elect Councillor James Sheppard as Chairman of the Marlborough Area Board for the 2016/2017 municipal year.</p> <p>Cllr James Sheppard thanked Cllr Jemima Milton for her work as Chairman over the last three years.</p>
32	<p><u>Election of a Vice-Chairman</u></p> <p>Resolved:</p> <p>To elect Councillor Nick Fogg as Vice-Chairman of the Marlborough Area Board for the 2016/2017 municipal year.</p>
33	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor James Sheppard welcomed everyone to the meeting and invited the Councillors and Officers present to introduce themselves.</p> <p>The Chairman also noted the presence of parish representatives and other invited guests attending the meeting.</p>
34	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> • Cllr Stewart Dobson • Cllr Claire Costello • Cllr Richard Allan • Cllr Marian Hannaford-Dobson • Inspector Nick Mawson • Sgt Rich Barrat - Police • Sasha Thorbek-Hooper - Chair, Wider Local Youth Network • Cllr Tony Iles – Berwick Basset & Winterbourne Monkton PC • Noel Barrat-Morton - Town Mayor

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Minutes

Resolved

The minutes of the meeting on 22 March 2016 were approved as a correct record and signed by the Chairman.

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Declarations of Interest

There were no declarations of interest.

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Chairman's Announcements

The Chairman drew attention to written announcements published within the agenda.

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Appointment to Outside Bodies and Working Groups

The Area Board made appointments to outside bodies as follows:

Outside Body	Area Board Representative
Avebury Solstice Operational Planning Meeting	Cllr Jemina Milton
Avebury World Heritage Site Steering Committee	Cllr Jemina Milton
Marlborough Local Youth Network (LYN)	Cllr Stewart Dobson

The Area Board made appointments to working groups as follows:

Community Area Transport Group (CATG).

Cllr Jemima Milton (Chairman)
Cllr James Sheppard
Cllr Stewart Dobson
Cllr Nick Fogg

LYN Management Group

Councillor Stewart Dobson

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Partner Updates

The Chairman drew attention to written updates submitted by Healthwatch and NHS – Wiltshire Clinical Commissioning Group published within the agenda.

Updates given included the following:

Dorset & Wiltshire Fire and Rescue Service:

Jason Underwood from the Dorset & Wiltshire Fire and Rescue Service introduced himself as the Officer responsible for the Marlborough area and gave a brief update on activities since taking post on 1 April 2016.

Marlborough Town Council

Mrs Shelley Parker, Town Clerk, drew attention to copies of the Marlborough Town Council Annual Report for 2015/16 circulated at the meeting and encouraged all to read it and pose any questions.

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Community First Responders

Julia Doel and Stewart Ackland represented the South Western Ambulance Service NHS Foundation Trust's Community Responders.

Ms. Doel informed the meeting that volunteers were trained to attend emergency calls received by the ambulance service and to provide care until the ambulance arrived. Ms. Doel mentioned that the scheme operates as a community partnership between NHS and local ambulance service trusts. She emphasised that having someone in the community who has been trained in first aid and can reach the patient quickly makes all the difference.

On being questioned about training requirements, Ms. Doel explained that training usually took two weekends and volunteers were asked to be available for at least 12 hours a week. She noted that the minimum age for registering was 18 years and that uniforms were also provided.

In response to questions asked about a 200 metre rule on range of operation Ms. Doel explained that the 200 metre rule was a control mechanism and guide for the range of distance within which a defibrillator could be used by a registered volunteer to allow for quick access and use. For storage, it was recommended that the equipment is kept in an unlocked cupboard and be checked monthly.

The average cost of defibrillators was estimated to be in the range of £700 - £1,500 depending on the type of scheme signed up.

All private owners of defibrillators were encouraged to register their equipment in order to increase chances of accessibility and survival for those very precious moments within which a life could be saved.

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CATG items to be considered by Marlborough Area Board

Councillor Sheppard noted that the CATG had reached an impasse regarding deliberations on the items listed below and it was important that the Area Board support the issues raised and escalate them to the appropriate levels of authority for action.

- i. Wheelie bin space at Ogbourne St Andrew and getting a quote from Highways
- ii. Resurfacing of The Parade

The resurfacing work expected to be done on the Parade road had not been done because the road had been omitted from the CATG listing.

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Local Youth Network Update

Jan Bowra, Marlborough Community Youth Officer, gave a verbal update on the Local Youth Network. She noted that there were no Youth Grant Applications submitted for the final round of the 2015/16 Positive Activities Young People's funds. Ms. Bowra informed the meeting that the 2016/17 Youth Budget had been set at £20,860 and the balance of funds remaining from 2015/16 which would be rolled over was yet to be determined and confirmed.

Ms. Bowra reported that a further funding of £5,000 had been requested from the Area Board for the Music Festival being organised by the Wider Local Youth Network. She informed the meeting that a letter of request including a breakdown of costs had been submitted to Members.

Councillor Milton noted that most of the breakdown of costs submitted to Members was denoted as yet to be determined and it was prudent that these figures were actually confirmed for Members to have a better understanding of the overall expenditure that the Area Board was committing to.

Ms. Bowra explained that the LYN Management Group had a meeting scheduled for 24th May 2016 at which all costs would be confirmed. The LYN were therefore seeking that the additional sum of £5,000 being requested was ring fenced pending when all costs were confirmed and resubmitted for consideration.

Resolved:

That the Area Board would arrange an extra ordinary meeting to consider the additional funding application of £5,000 being requested by the Wider Local Youth Network.

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Update from Community Engagement Manager

Andrew Jack, Community Engagement Manger, reported the current budgets awarded for the 2016-17 year as follows:

Marlborough Area Board (Community Grants) - £39,436

Positive Activities for Young People (Local Youth Network) – £20,860

Community Area Transport Group - £13,616 (balance rolled over from 2015/16 to be confirmed)

Health & Wellbeing Group - £6,700

Older people's Champion - £1,000

Mr. Jack highlighted a number of events planned to take place over the coming weeks and months namely:

- Giant street parties planned for 11 and 12 June 2016 to commemorate the Queen's 90th birthday. He encouraged all those planning on organising events to register with Wiltshire Council
- Dementia Awareness week taking place between 15 and 22 May 2016.
- 'The Big Pledge – Road to Rio' project which already had 3,800 participants registered to take part in in various sporting activities like swimming, walking, cycling and running on a virtual journey to Rio
- The formation of the Health And Wellbeing Group which would comprise health professionals, support groups and other members of the public aiming to address the needs of older people and the vulnerable in the community.

The Community Engagement Manger also drew attention to the availability of Litter picking equipment that could be loaned out for groups wanting to do more "Clean for the Queen" events as well as three new scooters, three new manual wheelchairs and a new power wheelchair that had been acquired for community use and would be available for hiring under the new Shopmobility Scheme.

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Any Other Questions

No other questions were received.

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Community Area Grant Scheme

The Area Board considered two applications for Community Area Grant funding. The Community Engagement Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.

	<p>Decision Kennet Valley was awarded £3,200.00 towards a disabled access at the rear of the hall that incorporates safety railings for both steps and ramp.</p> <p>Reason – The application met the Community Area Grants Criteria 2015/16.</p> <p>Decision Broad Hinton PC was awarded £1,080 towards acquiring a defibrillator to go on the outside of Broad Hinton Village Hall for use by members of the community</p> <p>Reason – The application met the Community Area Grants Criteria 2015/16.</p>
46	<p><u>Urgent items</u></p> <p>There were no urgent items to be considered.</p>
47	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending.</p> <p>It was noted that the next meeting of the Marlborough Area Board would be on Tuesday 19 July 2016 at 7.00 pm at the Marlborough Town Hall, 5 High St, Marlborough SN8 1AA</p>